

## **DOCUMENTING YOUR ACCOMPLISHMENTS WORKSHEET**

**NATURE OF THE ACCOMPLISHMENT:** (What did you do? Did you collaborate with others on this? Over what time period did it take place? Is it still ongoing? Who benefited from this? Who did you report to? Were you appointed to this, or did you volunteer?)

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**SIGNIFICANCE OF THE ACCOMPLISHMENT:** (How did your accomplishment change what was done in your school or district for the better? How has your teaching changed for the better? What was it like before, and what is it like after as a result of your efforts? How have teachers benefited? How has your school/district benefited? As a result of your efforts, has your school culture/climate improved? In what way(s)? Has parent communication/involvement been enhanced? In what way(s)?

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**IMPACT ON STUDENT LEARNING:** (How has student learning been enhanced through this accomplishment? How has the quality of instruction improved? What do your students now know and have the ability to do as a result of this? Has student attitude improved? In what way(s)? have test scores improved? Cite data if you have it.)

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